

## **Supplemental Instructions for Braille Test Booklet Kits**

The Braille version of the Grade 3 Reading Achievement Test is intended for students whose IEP or 504 Plan specifies the use of Braille materials. The Braille test booklet consists of comb-bound, 11½-x-11-inch single-sided Braille pages. One kit should be used for each student.

### *Materials Included in the Braille Kit:*

- A comb-bound, Braille test booklet
- A general test booklet
- This sheet of supplemental instructions

### *Administering a Test Using a Braille Kit*

Because of the large-sized Braille test booklet and the likelihood that the student may require a scribe or an assistive device to record his or her responses, vision-impaired students may need to be tested in a separate test administration. This should be specified in the student's IEP or 504 Plan.

### *After the Test Administration*

Following the test administration, the student's multiple-choice responses and constructed responses must be transcribed verbatim into the general test booklet. This should be done by a licensed/certificated school or district employee. The general test booklet into which the answers were transcribed must be returned to your STC along with the other scorable test materials.

The student's pre-identification label must be placed on the general test booklet—not on the Braille test booklet itself. If the student does not have a pre-identification label, you must complete the demographic information on the back cover of the general test booklet.

Do not add pages or separate sheets to the general test booklet; they will not be scored.

The Braille test booklet is nonscorable and should be returned to your STC with other nonscorable materials.