

## Supplemental Instructions for Large-Print Test Booklet Kits

The large-print versions of the achievement tests are printed in 18-point type. They are for use with students whose IEP specifies the use of large-print materials.

### *Materials Included in the Large-Print Kit:*

- An 8½-x-11-inch large-print test booklet
- A regular Form A test booklet (for grades 3 and 4 only)
- A scannable answer document (for grades 5–8 only)
- This sheet of supplemental instructions

### *Administering a Test Using a Large-Print Kit*

Please note: Page numbers in the Large-Print booklet differ slightly from those in the regular print test booklet. For example, in the Large-Print booklet, the directions begin on page 2; whereas they begin on page 1 of the regular booklet.

Unless the student's IEP or 504 Plan indicates otherwise, students using the Large-Print Kit may take the test with the rest of their class under normal testing conditions. Ideally, the student should respond directly in the large-print test booklet. If this is not possible, a scribe should record all of the student's responses, writing them verbatim in either the regular Form A test booklet (grades 3 and 4) or the answer document (grades 5–8).

### *After the Test Administration*

If the student responded in the large-print test booklet, the student's multiple-choice and constructed responses must be transcribed verbatim into the regular Form A test booklet (for grades 3 and 4) or answer document (grades 5–8). This should be done by a licensed/certificated school or district employee. The test booklet or answer document into which the answers were transcribed must be returned to PEM with the other scorable test materials.

The student's pre-identification label must be placed on this regular test booklet or answer document — not on the large-print test booklet itself. If the student does not have a pre-identification label, you must complete the demographic information on the back cover of the regular test booklet or answer document.

Do not add pages or separate sheets to the test booklet or answer document; they will not be scored.

Return the large-print test booklet to your STC with the rest of the nonscorable materials.